



Dunn House Outreach Hispanic Services Advocate

POSITION SUMMARY:

Provides support to Hispanic victims of domestic violence under supervision of the Hispanic Services Coordinator.

QUALIFICATIONS:

- Bilingual English –Spanish; bicultural strongly preferred
- Good communication skills.
- Ability to develop active listening skills.
- Ability to develop an understanding of domestic violence, oppression and related issues
- Must pass Criminal Background Check

ESSENTIAL FUNCTIONS:

- Provide support and advocacy to Hispanic victims of domestic violence.
- Assist victims of domestic violence access needed social service programs.
- Conduct outreach within the Hispanic community to inform women about the services Victim Services offers.
- Assist the Hispanic Services Coordinator with special projects.
- Assist victims of domestic violence with court advocacy which may include assisting with obtaining protective orders, safety planning and court accompaniment
- Maintain accurate records as required.
- May co-facilitate women and children's support groups.
- Translate packets and paperwork.

SPECIFIC FUNCTIONS::

- Reports to Hispanic Services Coordinator
- Makes initial six-month commitment doing a minimum of eight hours a month